

**PURSUANT TO CHAPTER 551, TITLE V OF THE TEXAS GOVERNMENT
CODE, THE TEXAS OPEN MEETINGS ACT:
THE CITY COUNCIL OF THE TOWN OF INDIAN LAKE, TEXAS
WILL MEET AT THE TOWN HALL BUILDING
62 S. AZTEC COVE DRIVE, LOS FRESNOS, TX 78566**

REGULAR COUNCIL MEETING

August 19, 2024 AT 6:00 PM

AGENDA

Call to order; Determination and announcement by the Mayor as to the presence of a quorum; Confirmation that the notice of the meeting has been duly posted as required by law.

Roll Call, Pledge of Allegiance and Invocation.

Citizens' Comments*:

ACTION ITEMS - Discuss and Consider Approval of the Following Items:

1. July 25, 2024 Regular Council Meeting Minutes
2. July 2024 Financial Statements - General Fund.
3. July 2024 Financial Statements - Utility Fund.
4. Police Department
 - A. July 2024 Police Department Report
5. Utility and Building Department
 - A. July 2024 Building Permit Department Report
 - B. July 2024 Utility Department Report
6. Municipal Court
 - A. July 2024 Municipal Court Report
7. Maintenance Department
 - A. July 2024 Maintenance Department Report
8. Market Days Report

EXECUTIVE SESSION

1. Closed Session pursuant to Section 551.074 of the Open Meetings Act to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

EMPLOYEE EVALUATIONS:

- | | |
|--|-----------------------------------|
| a. Paul Campbell, Police Chief | d. Amy Lopez, City Secretary |
| b. Patricia Salinas, Patrol Officer | e. Mahali Gonzalez, Utility Clerk |
| c. Belia Martinez, Municipal Court Clerk | f. Pedro Zepeda - Maintenance |

ACTION ITEMS - Discuss and Consider Approval of the Following Items:

9. Action Relative to Executive Session.
10. Order November 5, 2024 General Election
11. Sales Tax and ESD Tax
12. Approve 2024-2025 Budgets:
 - A. General Fund
 - B. Utility Fund
13. Approve Proposed 2024-2025 Tax Rate
14. Approve Procurement Policy for the Resilient Community Program
15. Announcements – Mayor and Aldermen
13. Adjournment

***All citizens' comments limited to three minutes per citizen. Whenever considered necessary and legally justified under the Open Meetings Acts, the Council reserves the right to retire into closed session concerning any of the items listed on this Agenda.**

I certify this Agenda was posted on the front glass door of the Indian Lake Town Hall building at 62 S. Aztec Cove Drive, Los Fresnos, Texas beginning at 5:00 pm on 08/16/2024 and it shall remain posted continuously for at least 72 hours prior to the scheduled start of this meeting.

Amy Lopez, City Secretary

**MINUTES OF A REGULAR COUNCIL MEETING
HELD BY THE CITY COUNCIL OF THE TOWN OF INDIAN LAKE
AT 62 S. AZTEC COVE DR. INDIAN LAKE, TX**

July 25 2024 At 6:00 p.m.

Mayor James Chambers called the meeting to order at 6:01 p.m.

PRESENT: Mayor James Chambers

ALDERPERSONS: Maribel Padilla, Anna Marie Torres, Sharon Fulton, Pamela Romer

ABSENT: Douglas Waltman

ALSO PRESENT: City Secretary, Amy Sue Lopez, Police Chief, Paul Campbell

ACTION ITEMS - Discuss and Consider Approval of the Following Items:

1. **June 20,2024 , Regular Council Meeting Minutes:** Anna Marie Torres made a motion to approve June 20, 2024, Regular Council Meeting Minutes. Maribel Padilla seconded. **Motion carried**
2. **June 2024, Financial Statement – General Fund:** Anna Marie Torres made a motion to approve June 2024, Financial Statement - General Fund. Sharon Fulton seconded. **Motion carried.**
3. **June 2024 Financial Statement – Utility Fund:** Pamela Romer made a motion to approve June 2024 Financial Statement – Utility Fund. Maribel Padilla seconded. **Motion carried.**
4. **Police Department**
 - A. **June 2024 Police Department Report:** Pamela Romer made a motion to approve June 2024 Police Department Report. Anna Marie Torres seconded. **Motion carried.**
5. **Utility and Building Department**
 - A. **June 2024 Building Permit Department Report:** Sharon Fulton made a motion to approve the June 2024 Building Permit Department Report. Maribel Padilla seconded. **Motion carried.**
 - B. **June 2024 Utility Department Report:** Pamela Roner made a motion to approve the June 2024 Utility Department Report. Anna Marie Torres seconded. **Motion carried.**
6. **Municipal Court**
 - A. **June 2024 Municipal Court Report:** Pamela Romer made a motion to approve June 2024 Municipal Court Report. Sharon Fulton seconded. **Motion carried.**
7. **Maintenance Department**
 - A. **June 2024 Maintenance Department Report:** Pamela Romer made a motion to approve the June 2024 Maintenance Department Report. Maribel Padilla seconded. **Motion carried.**
8. **Market Days Report:** Pamela Romer made a motion to approve the Market Days Report. Sharon Fulton seconded. **Motion carried.**
9. **Grand & Funding Updates:** Pamela Romer made a motion to table Grand and Funding Updated, Maribel Padilla seconded. **Motion carried.**
10. **Variance Request – Steve Amuro 144 S Aztec Cove Dr. – Variance for Multifamily Housing.** Pamela Romer made a motion to table Variance Request – Steve Mauro 144 S Aztec Cove Dr. – Variance for Multifamily Housing. Maribel Padilla seconded. **Motion carried.**
11. **Review and Approve Artesian Springs Subdivision.** Anna Marie Torres made a motion to table Review and Approve Artesian Springs Subdivision. Pamela Romer seconded. **Motion carried.**
12. **Award Administration RFP for 2025-2026 TxCDBG Funding:** Grantworks received the highest score for the RFP. Pamela Romer made a motion to Award the 2025-2023 TxCDBG Administration to Grantworks, Anna Marie Torres seconded. **Motion carried.**
13. **Ordinance No. 139 – Approving and Authorizing an Agreement Between the Town of Indian Lake, The Woods Indian Lake Redevelopment Authority, and Tax Increment Reinvestment Zone Number One; Authorizing and Initial Borrowing Capacity of \$1 Million and Declaring an Emergency.** Pamela Romer made a motion to approve Ordinance No. 139 – Approving and Authorizing an Agreement Between the Town of Indian Lake, The Woods Indian Lake Redevelopment Authority, and Tax Increment Reinvestment Zone Number One; Authorizing and Initial Borrowing Capacity of \$1 Million and Declaring an Emergency. Anna Marie Torres seconded. **Motion carried.**
14. **Announcements-Mayor and Aldermen:** Mayor announced the next meeting for August 19, 2024, at 6:00 p.m.
15. **Adjournment:** Anna Marie made a motion to adjourn the meeting. Maribel Padilla seconded. **The meeting adjourned at 6:40 pm.**

James Chambers, Mayor

Amy Sue Lopez, City Secretary

TOWN OF INDIAN LAKE - General Fund
Profit & Loss Budget vs. Actual
October 2023 through July 2024

	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24
Ordinary Income/Expense					
Income					
4020 · Building Permits	630.00	200.00	270.00	910.00	545.00
4050 · Community Events Income	0.00	700.00	672.87	70.00	0.00
4060 · Copy/Fax Fees	0.00	0.00	0.00	0.00	3.50
4070 · Court Income	5,318.95	5,104.17	3,339.13	3,796.37	5,049.28
4080 · Credit Card Fee Income	109.69	57.05	45.95	38.60	60.57
4090 · Franchise Fees	1,460.40	1,653.03	1,133.54	880.78	2,425.54
4100 · Garbage	7,986.24	7,876.46	8,073.54	8,277.41	8,522.45
4200 · Lake Assessments	671.32	640.80	740.05	1,337.43	3,052.70
4250 · Misc Income/Discounts	40.00	100.00	0.00	40.00	199.50
4270 · Town Hall Rental	375.00	0.00	500.00	375.00	-300.00
4480 · Ad Valorem Taxes	35,567.25	69,695.18	15,209.28	26,893.96	16,002.03
Total Income	52,158.85	86,026.69	29,984.36	42,619.55	35,560.57
Gross Profit	52,158.85	86,026.69	29,984.36	42,619.55	35,560.57
Expense					
5020 · Ambulance Contract	0.00	0.00	0.00	3,000.00	0.00
5025 · Attorney Fees	0.00	0.00	0.00	0.00	0.00
5030 · Auditor Fees	0.00	0.00	0.00	0.00	0.00
5045 · Building Dept. Expenses	69.24	46.16	46.16	46.16	46.16
5050 · Cameron Appraisal District	0.00	0.00	747.75	0.00	0.00
5070 · Community Hall Maintenance	391.29	1,200.37	252.86	1,659.69	112.08
5075 · Community Hall Utilities	563.29	929.09	558.90	377.85	446.63
5080 · Community Events Expense	61.24	2,733.86	1,589.49	0.00	0.00
5090 · Court Expenses	3,887.93	3,475.38	2,576.46	2,974.65	3,051.50
5105 · CPL - Street Lights	819.34	819.34	819.34	819.34	834.39
5120 · Dues / Subscriptions	632.00	106.24	0.00	0.00	0.00
5130 · Election / Advertising	0.00	0.00	198.00	384.00	0.00
5140 · Contract for Services or Labor	1,155.00	740.00	355.00	930.00	0.00
5150 · Fire Contract	0.00	0.00	0.00	2,000.00	0.00
5170 · Garbage Contractor	6,035.52	5,992.30	6,121.96	6,178.91	6,424.50
5260 · Miscellaneous Expenses	0.00	252.10	52.07	5.00	24.10
5270 · Office Expense	508.05	320.48	211.46	427.79	346.03
5280 · Police Department Expense	10,840.30	7,455.85	16,979.02	8,193.39	7,390.84
5300 · Employer Payroll Tax Expense	998.98	921.39	925.31	1,227.71	1,222.90
5350 · Payroll - Town Secretary	2,744.71	1,829.81	1,829.81	1,829.81	1,829.81
5360 · Payroll - Utility Clerk	3.00	0.00	0.00	0.00	0.00
5380 · Payroll - Maintenance	2,340.00	1,560.00	1,560.00	1,560.00	1,560.00
5400 · Postage	0.00	0.00	0.00	0.00	0.00
5410 · Road Repair	0.00	0.00	0.00	0.00	0.00
5425 · Windstorm Policies	0.00	0.00	0.00	0.00	0.00
5426 · Insurance - TML	0.00	0.00	2,806.91	0.00	0.00
5460 · Town Workshop/Garage	0.00	0.00	0.00	0.00	0.00
5465 · Town Maintenance	47.29	906.78	1,151.58	2,040.74	143.89
5466 · Lake Maintenance	207.23	94.89	1,787.02	735.78	523.87
5468 · Equipment Pump Repair	0.00	0.00	0.00	0.00	0.00
5470 · Town Travel/Education	-23.00	208.20	231.92	144.58	164.63
5480 · Equipment / Equipment Repairs	359.71	0.00	0.00	0.00	542.77
Total Expense	31,641.12	29,592.24	40,801.02	34,535.40	24,664.10
Net Ordinary Income	20,517.73	56,434.45	-10,816.66	8,084.15	10,896.47
Net Income	20,517.73	56,434.45	-10,816.66	8,084.15	10,896.47

TOWN OF INDIAN LAKE - General Fund
Profit & Loss Budget vs. Actual
October 2023 through July 2024

	Mar 24	Apr 24	May 24	Jun 24	Jul 24
Ordinary Income/Expense					
Income					
4020 · Building Permits	405.00	4,615.00	1,099.88	550.00	471.00
4050 · Community Events Income	0.00	0.00	0.00	0.00	0.00
4060 · Copy/Fax Fees	0.00	0.00	0.00	0.00	0.00
4070 · Court Income	6,476.25	11,601.27	10,429.58	9,118.35	3,416.57
4080 · Credit Card Fee Income	54.72	15.00	126.51	146.68	44.72
4090 · Franchise Fees	1,649.03	717.48	2,491.41	2.22	2,367.74
4100 · Garbage	8,691.39	8,584.36	8,414.81	7,730.46	7,887.37
4200 · Lake Assessments	1,100.59	666.26	733.75	706.10	776.16
4250 · Misc Income/Discounts	37.50	1,007.45	1.22	60.00	0.00
4270 · Town Hall Rental	300.00	1,025.00	0.00	0.00	375.00
4480 · Ad Valorem Taxes	12,497.03	8,879.56	12,804.21	4,273.50	5,787.66
Total Income	31,211.51	37,111.38	36,101.37	22,587.31	21,126.22
Gross Profit	31,211.51	37,111.38	36,101.37	22,587.31	21,126.22
Expense					
5020 · Ambulance Contract	0.00	3,000.00	0.00	3,000.00	0.00
5025 · Attorney Fees	0.00	0.00	0.00	0.00	0.00
5030 · Auditor Fees	0.00	0.00	0.00	0.00	0.00
5045 · Building Dept. Expenses	69.24	46.16	46.16	46.16	46.16
5050 · Cameron Appraisal District	747.75	0.00	0.00	747.75	0.00
5070 · Community Hall Maintenance	241.70	-340.72	632.44	344.10	123.68
5075 · Community Hall Utilities	364.64	532.98	514.95	821.88	613.35
5080 · Community Events Expense	0.00	-6.41	0.00	0.00	0.00
5090 · Court Expenses	3,841.87	3,489.92	4,005.01	3,585.36	4,602.45
5105 · CPL - Street Lights	824.04	824.04	828.34	829.04	828.34
5120 · Dues / Subscriptions	155.00	13.28	1.05	13.28	13.28
5130 · Election / Advertising	96.00	0.00	0.00	0.00	144.00
5140 · Contract for Services or Labor	470.00	448.00	0.00	321.60	0.00
5150 · Fire Contract	0.00	2,000.00	0.00	2,000.00	0.00
5170 · Garbage Contractor	6,503.06	6,481.45	6,131.87	6,226.19	5,929.50
5260 · Miscellaneous Expenses	450.00	268.52	43.80	2,550.00	147.55
5270 · Office Expense	202.26	186.67	14.96	153.00	0.00
5280 · Police Department Expense	10,654.04	7,502.13	7,706.51	7,483.83	7,619.85
5300 · Employer Payroll Tax Expense	1,597.56	961.60	946.70	891.83	1,171.94
5350 · Payroll - Town Secretary	2,744.71	1,829.81	1,829.81	1,829.81	1,829.81
5360 · Payroll - Utility Clerk	0.00	0.00	0.00	0.00	2,880.00
5380 · Payroll - Maintenance	2,018.77	1,560.00	1,560.00	1,560.00	1,560.00
5400 · Postage	0.00	-6.74	8.73	6.99	0.00
5410 · Road Repair	32.97	0.00	0.00	0.00	0.00
5425 · Windstorm Policies	0.00	0.00	0.00	0.00	0.00
5426 · Insurance - TML	0.00	0.00	0.00	0.00	0.00
5460 · Town Workshop/Garage	14.48	0.00	0.00	0.00	0.00
5465 · Town Maintenance	-1,213.22	241.02	261.27	2,041.84	373.71
5466 · Lake Maintenance	1,399.95	47.16	1,288.18	1,354.34	165.04
5468 · Equipment Pump Repair	0.00	0.00	32.30	0.00	0.00
5470 · Town Travel/Education	32.00	138.72	395.04	164.68	49.00
5480 · Equipment / Equipment Repairs	420.04	446.95	0.00	796.13	61.56
Total Expense	31,666.86	29,664.54	26,247.12	36,767.81	28,159.22
Net Ordinary Income	-455.35	7,446.84	9,854.25	-14,180.50	-7,033.00
Net Income	-455.35	7,446.84	9,854.25	-14,180.50	-7,033.00

TOWN OF INDIAN LAKE - General Fund
Profit & Loss Budget vs. Actual
 October 2023 through July 2024

		TOTAL			
		Oct '23 - Jul 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
4020 · Building Permits		9,695.88	6,666.66	3,029.22	145.44%
4050 · Community Events Income		1,442.87	833.32	609.55	173.15%
4060 · Copy/Fax Fees		3.50	83.34	-79.84	4.2%
4070 · Court Income		63,649.92	41,666.66	21,983.26	152.76%
4080 · Credit Card Fee Income		699.49			
4090 · Franchise Fees		14,781.17	11,250.00	3,531.17	131.39%
4100 · Garbage		82,044.49	80,200.00	1,844.49	102.3%
4200 · Lake Assessments		10,425.16	10,000.00	425.16	104.25%
4250 · Misc Income/Discounts		1,485.67	5,000.00	-3,514.33	29.71%
4270 · Town Hall Rental		2,650.00	6,500.00	-3,850.00	40.77%
4480 · Ad Valorem Taxes		207,609.66	194,644.14	12,965.52	106.66%
Total Income		394,487.81	356,844.12	37,643.69	110.55%
Gross Profit		394,487.81	356,844.12	37,643.69	110.55%
Expense					
5020 · Ambulance Contract		9,000.00	7,500.00	1,500.00	120.0%
5025 · Attorney Fees		0.00	8,333.32	-8,333.32	0.0%
5030 · Auditor Fees		0.00	3,500.00	-3,500.00	0.0%
5045 · Building Dept. Expenses		507.76	3,333.32	-2,825.56	15.23%
5050 · Cameron Appraisal District		2,243.25	1,500.00	743.25	149.55%
5070 · Community Hall Maintenance		4,617.49	4,166.66	450.83	110.82%
5075 · Community Hall Utilities		5,723.56	5,000.00	723.56	114.47%
5080 · Community Events Expense		4,378.18			
5090 · Court Expenses		35,490.53	25,000.00	10,490.53	141.96%
5105 · CPL - Street Lights		8,245.55	6,666.66	1,578.89	123.68%
5120 · Dues / Subscriptions		934.13	916.66	17.47	101.91%
5130 · Election / Advertising		822.00	5,000.00	-4,178.00	16.44%
5140 · Contract for Services or Labor		4,419.60	2,500.00	1,919.60	176.78%
5150 · Fire Contract		6,000.00	4,500.00	1,500.00	133.33%
5170 · Garbage Contractor		62,025.26	59,308.32	2,716.94	104.58%
5260 · Miscellaneous Expenses		3,793.14	833.32	2,959.82	455.18%
5270 · Office Expense		2,370.70	2,916.66	-545.96	81.28%
5280 · Police Department Expense		91,825.76	112,500.00	-20,674.24	81.62%
5300 · Employer Payroll Tax Expense		10,865.92	10,874.37	-8.45	99.92%
5350 · Payroll - Town Secretary		20,127.90	22,422.90	-2,295.00	89.77%
5360 · Payroll - Utility Clerk		2,883.00	8,666.66	-5,783.66	33.27%
5380 · Payroll - Maintenance		16,838.77	23,363.74	-6,524.97	72.07%
5400 · Postage		8.98	200.00	-191.02	4.49%
5410 · Road Repair		32.97	1,000.00	-967.03	3.3%
5425 · Windstorm Policies		0.00	10,000.00	-10,000.00	0.0%
5426 · Insurance - TML		2,806.91	1,500.00	1,306.91	187.13%
5460 · Town Workshop/Garage		14.48			
5465 · Town Maintenance		5,994.90	11,424.31	-5,429.41	52.48%
5466 · Lake Maintenance		7,603.46	5,833.32	1,770.14	130.35%
5468 · Equipment Pump Repair		32.30	500.00	-467.70	6.46%
5470 · Town Travel/Education		1,505.77	1,666.66	-160.89	90.35%
5480 · Equipment / Equipment Repairs		2,627.16	833.32	1,793.84	315.26%
Total Expense		313,739.43	351,760.20	-38,020.77	89.19%
Net Ordinary Income		80,748.38	5,083.92	75,664.46	1,588.31%
Net Income		80,748.38	5,083.92	75,664.46	1,588.31%

TOWN OF INDIAN LAKE - General Fund

Balance Sheet

As of July 31, 2024

Jul 31, 24

ASSETS

Current Assets

Checking/Savings

1006 · FCB General Fund #69477	-7,407.96
1007 · PD Forfeiture Account #100730	200.00
1050 · Petty Cash	111.01
1051 · Petty Cash - Court	50.00
1103 · GRANTS - FCB 85472	
1103-B · TDEM	811.21
1103 · GRANTS - FCB 85472 - Other	105.30
Total 1103 · GRANTS - FCB 85472	<u>916.51</u>

Total Checking/Savings align="right">-6,130.44

Accounts Receivable

1200 · Accounts Receivable align="right">151,115.16

Total Accounts Receivable align="right">151,115.16

Other Current Assets

12100 · Inventory Asset	1,068.17
1211 · Allowance for Uncollectible	
1212 · Property Liens	-1,279.17
1211 · Allowance for Uncollectible - Other	529.17
Total 1211 · Allowance for Uncollectible	<u>-750.00</u>

Total Other Current Assets align="right">318.17

Total Current Assets align="right">145,302.89

Fixed Assets

1700 · PD Vehicles align="right">54,380.44

1705 · Heavy Equipment align="right">49,500.00

Total Fixed Assets align="right">103,880.44

Other Assets

1263 · Receivables/Taxes	27,130.71
1264 · Allowance for Uncollectible Tax	-3,153.00
1265 · EFORCE Court Software	13,271.30
1600 · Capital Improvement	79,547.95

Total Other Assets align="right">116,796.96

TOTAL ASSETS align="right">365,980.29

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

1800 · Deferred Tax Revenue align="right">24,806.19

2101 · *Payroll Liabilities align="right">5,070.00

2106 · Police Department Forfeiture align="right">200.00

2110 · Court Liabilities

 2110a · State Court Costs and Fees align="right">-3,714.91

Total 2110 · Court Liabilities align="right">-3,714.91

2150 · Lawnmowing Liability align="right">4,900.00

TOWN OF INDIAN LAKE - General Fund

Balance Sheet

As of July 31, 2024

	<u>Jul 31, 24</u>
2151 · Bee Removal Liability	-595.39
2200 · Payroll Liabilities	
2201 · Employee portion health insur.	180.00
2202 · Federal Withholding	1,913.06
2203 · Medicare Company	996.12
2204 · Medicare Employee	632.56
2205 · Social Security Company	4,259.28
2206 · Social Security Employee	2,704.82
2207 · TX - Unemployment	880.77
2208 · Employee Misc Deduction	
2208b · Misc Ded - Car Wash	-409.66
2208 · Employee Misc Deduction - Other	1,018.09
Total 2208 · Employee Misc Deduction	<u>608.43</u>
2200 · Payroll Liabilities - Other	601.04
Total 2200 · Payroll Liabilities	<u>12,776.08</u>
2301 · Office Equipment Loan	-223.12
2310 · 941 Tax Deposit	-0.05
2400 · Misc. Transfers	
2401 · GF Loan	6,400.00
2402 · Utility Account	12,659.88
2406 · Electricity	-35.27
2407 · AT&T Maintenance	100.00
2408 · Internet & Telephone	-69.14
2400 · Misc. Transfers - Other	1,270.91
Total 2400 · Misc. Transfers	<u>20,326.38</u>
2450 · Town Hall Rental Liabilities	
2451 · Hall Open/Inspect/Close	-25.00
2454 · Hall Rental Security	925.00
Total 2450 · Town Hall Rental Liabilities	<u>900.00</u>
2500 · Event Committee	-1,808.11
2800 · Misc Liability	35,247.95
2950 · Trust Accounts	
2105 · Police Training Fund	2,449.90
2110b · Technology Fund	-5,732.37
2110c · Security Fund	-3,768.26
2110d · Child Safety	349.23
2110e · Warrant Fees	
2110ea · Police Department Warrants	237.49
2110e · Warrant Fees - Other	130.47
Total 2110e · Warrant Fees	<u>367.96</u>
2110f · OMNI	-241.78
2110g · Time Payment Fee	123.01
Total 2950 · Trust Accounts	<u>-6,452.31</u>
Total Other Current Liabilities	<u>91,432.71</u>
Total Current Liabilities	<u>91,432.71</u>

TOWN OF INDIAN LAKE - General Fund

Balance Sheet

As of July 31, 2024

	<u>Jul 31, 24</u>
Long Term Liabilities	
2900 - Note Payable	
2900a - Note Payable - PD Vehicles	-5,517.49
2900b - Note Payable - Maintenance/Mul	63.17
2900c - Note Payable - Communities Unli	63,708.20
2900d - Note Payable - Govt Capital	49,500.00
Total 2900 - Note Payable	<u>107,753.88</u>
Total Long Term Liabilities	<u>107,753.88</u>
Total Liabilities	199,186.59
Equity	
3000 - Opening Bal Equity	-100.00
3900 - Unreserved Fund Balance	-43,334.91
Net Income	<u>210,228.61</u>
Total Equity	<u>166,793.70</u>
TOTAL LIABILITIES & EQUITY	<u><u>365,980.29</u></u>

TOWN OF INDIAN LAKE - General Fund
Checking Account Report

As of July 31, 2024

Type	Date	Num	Name	Memo	Amount	Balance
						8,825.58
Check	07/01/2024	ACH	Texas Fleet Fuel	June Fuel	-391.86	8,433.72
Deposit	07/01/2024			Ad Valorem Deposit	578.68	9,012.40
Check	07/01/2024	ACH	Dollar Tree	Canvas' for Summer Program	-20.30	8,992.10
Check	07/01/2024	ACH	Sam's Club	Paper Towels, Afterschool Supplies, Liqui	-199.77	8,792.33
Payche	07/02/2024	5265	Campbell, Paul L		-1,192.32	7,600.01
Payche	07/02/2024	5266	Gonzalez, Mahali M		-1,181.59	6,418.42
Payche	07/02/2024	5267	Lopez, Amy S		-1,526.83	4,891.59
Payche	07/02/2024	5268	Martinez., Belia		-978.46	3,913.13
Payche	07/02/2024	5269	Rowell, Clifford A		-16.31	3,896.82
Payche	07/02/2024	5270	Salinas, Patricia A		-1,213.84	2,682.98
Payche	07/02/2024	5271	Zepeda Jr., Pedro		-1,440.66	1,242.32
Check	07/02/2024	5272	A. Torres	Contract Labor - Court Data Entry for Coll	-305.00	937.32
Check	07/02/2024	5273	Perdue Brandon Attorney:	Fine Collections 5/1/24-5/31/24	-84.90	852.42
Check	07/02/2024	5274	Belia Martinez	2024 2nd Quarter Time Payment Fee	-778.51	73.91
Deposit	07/02/2024			Ad Valorem Deposit	288.64	362.55
Deposit	07/02/2024			Court CC Deposit - CA	350.00	712.55
Deposit	07/02/2024			Court Deposit	702.00	1,414.55
Check	07/02/2024	ACH	STATE COMPTROLLER	3rd Quarter 2024 State Court Costs	-17,151.11	-15,736.56
Deposit	07/03/2024			Ad Valorem Deposit	385.16	-15,351.40
Check	07/03/2024	ACH	Cameron County Clerks C	Records Fee	-8.00	-15,359.40
Check	07/03/2024	ACH	Wal-Mart	Supplies	-82.15	-15,441.55
Deposit	07/05/2024			Court CC Deposit - CA	460.00	-14,981.55
Deposit	07/08/2024			Ad Valorem Deposit	251.49	-14,730.06
Check	07/08/2024	ACH	Cricket	Cell Phone Service	-116.00	-14,846.06
Check	07/08/2024	ACH	Wal-Mart	2 Cycle Oil, Hose, Washer Kit	-49.12	-14,895.18
Deposit	07/10/2024			Deposit	125,000.00	110,104.82
Transfe	07/11/2024			Funds Transfer for G&T Paving for Drainæ	82,000.00	192,104.82
Check	07/11/2024	5275	G&T Paving	Pay Application 2 - East Side Drainage Pi	-200,000.00	-7,895.18
Payche	07/11/2024	5276	Hernandez, Omar G		-270.05	-8,165.23
Check	07/11/2024	5277	OmniBase Services of Te	32 Convictions	-192.00	-8,357.23
Check	07/11/2024	5278	Los Fresnos News	Notice - Grant - RFP	-144.00	-8,501.23
Check	07/11/2024	ACH	Auto Zone.	Stop Leak	-29.98	-8,531.21
Payche	07/12/2024	5279	Lopez, Amy S		-1,502.34	-10,033.55
Liability	07/12/2024	ACH	United States Treasury	74-2075036	-3,642.50	-13,676.05
Deposit	07/15/2024			Ad Valorem Deposit	764.65	-12,911.40
Check	07/15/2024	ACH	Microsoft	Microsoft Office 360 - Subscription	-13.28	-12,924.68
Deposit	07/16/2024			Court CC Deposit	321.36	-12,603.32
Check	07/16/2024	ACH	Amazon	Council Tablets, Laptop	-828.23	-13,431.55
Deposit	07/17/2024			Court CC Deposit	253.38	-13,178.17
Deposit	07/17/2024			Ad Valorem Deposit	256.80	-12,921.37
Check	07/17/2024	ACH	Wal-Mart	Unit Oil & Filters, Ramps for Oil Change	-97.54	-13,018.91
Check	07/17/2024	ACH	Amazon	Security Cam, Ring Doorbell - Reimburse	-159.36	-13,178.27
Deposit	07/18/2024			Ad Valorem Deposit	430.43	-12,747.84
Check	07/19/2024	5280	Guillermo Trevino	July 19 2024 Court Judge	-200.00	-12,947.84
Deposit	07/19/2024			Court CC Deposit	231.75	-12,716.09

TOWN OF INDIAN LAKE - General Fund

Checking Account Report

As of July 31, 2024

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	07/19/2024			Franchise Fee Deposit	1,410.65	-11,305.44
Check	07/19/2024	ACH	Ebay	Weed Eater Triggers	-7.96	-11,313.40
Check	07/19/2024	ACH	Ebay	Weed Eater String Bumper	-13.11	-11,326.51
Check	07/19/2024	ACH	Ebay	Weed Eater Parts	-17.05	-11,343.56
Payche	07/22/2024	5281	Campbell, Paul L		-1,192.31	-12,535.87
Payche	07/22/2024	5282	Garza, Joshua A		-263.20	-12,799.07
Payche	07/22/2024	5283	Gonzalez, Mahali M		-1,185.84	-13,984.91
Payche	07/22/2024	5284	Hernandez, Omar G		-332.32	-14,317.23
Payche	07/22/2024	5285	Martinez., Belia		-992.07	-15,309.30
Payche	07/22/2024	5286	Rowell, Clifford A		-16.32	-15,325.62
Payche	07/22/2024	5287	Salinas, Patricia A		-1,189.34	-16,514.96
Payche	07/22/2024	5288	Zepeda Jr., Pedro		-1,440.66	-17,955.62
Check	07/22/2024	5289	A. Torres	Contract Labor - Court Data Entry for Coll	-520.40	-18,476.02
Check	07/22/2024	5290	Patricia Salinas	Court Bailiff: 6/7/2024 & 7/19/2024	-80.00	-18,556.02
Check	07/22/2024	5291	Perdue Brandon Attorney:	Fine Collections 6/1/24-6/30/24	-767.10	-19,323.12
Check	07/22/2024	5292	Belia Martinez	Court: 7/19/2024	-50.00	-19,373.12
Deposit	07/22/2024			Court CC Deposit - PG	48.00	-19,325.12
Deposit	07/22/2024			Ad Valorem Deposit	166.66	-19,158.46
Deposit	07/22/2024			Court CC Deposit	507.79	-18,650.67
Check	07/23/2024	ACH	Target	3 File Storage Bins	-35.04	-18,685.71
Check	07/23/2024	ACH	Target	3 File Storage Bins - Broken Returned	-35.04	-18,720.75
Check	07/23/2024	ACH	Wal-Mart	Gorilla Tape	-16.17	-18,736.92
Check	07/23/2024	ACH	Michael's	Stands for Tablets	-34.34	-18,771.26
Deposit	07/24/2024			Court CC Deposit - CA	3,124.55	-15,646.71
Deposit	07/24/2024			Court Deposit	1,447.00	-14,199.71
Check	07/24/2024	ACH	Communities Unlimited	PD Unit Loan Payment	-464.77	-14,664.48
Check	07/24/2024	ACH	Communities Unlimited	Loan Payment	-629.18	-15,293.66
Check	07/24/2024	ACH	Republic Services	Trash collection,	-5,929.50	-21,223.16
Deposit	07/25/2024			Ad Valorem Deposit	279.98	-20,943.18
Deposit	07/26/2024			Court CC Deposit	15.45	-20,927.73
Deposit	07/26/2024			Court CC Deposit - PG	108.00	-20,819.73
Deposit	07/26/2024			Ad Valorem Deposit	172.99	-20,646.74
Check	07/26/2024	ACH	LexisNexis	Court Investigative Program	-200.00	-20,846.74
Check	07/26/2024	ACH	Staples	Mouse	-13.79	-20,860.53
Check	07/26/2024	ACH	Ebay	Mower Light Lens	-23.44	-20,883.97
Check	07/26/2024	ACH	Wal-Mart	Ice Cream for VBS	-23.06	-20,907.03
Check	07/26/2024	ACH	Wal-Mart	HDMI, Bins, Curtains for Dividers	-56.06	-20,963.09
Deposit	07/29/2024			Court CC Deposit - CA	50.00	-20,913.09
Deposit	07/29/2024			Ad Valorem Deposit	52.08	-20,861.01
Deposit	07/29/2024			Deposit	35.04	-20,825.97
Deposit	07/30/2024			Ad Valorem Deposit	172.18	-20,653.79
Deposit	07/30/2024			Court CC Deposit - CA	258.00	-20,395.79
Check	07/30/2024	ACH	EZ Clean Express Car Wash	Monthly Car Wash Membership	-318.50	-20,714.29
Check	07/31/2024	ACH	Texas Fleet Fuel	July Fuel	-696.30	-21,410.59
Check	07/31/2024	ACH	TXU	Community Hall, Shop, Pumps, & Street I	-1,625.49	-23,036.08
Deposit	07/31/2024			Court CC Deposit	51.50	-22,984.58

TOWN OF INDIAN LAKE - General Fund
Checking Account Report

As of July 31, 2024

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	07/31/2024			Ad Valorem Deposit	223.23	-22,761.35
Deposit	07/31/2024			Ad Valorem Deposit	1,764.69	-20,996.66
Check	07/31/2024	ACH	Intuit Merchant Services	Monthly Credit Card Transaction Fees	-36.01	-21,032.67
Deposit	07/31/2024			Garbage Transfer Deposit	7,887.37	-13,145.30
Deposit	07/31/2024			Lake Transfer Deposit	776.16	-12,369.14
Deposit	07/31/2024			Deposit Payroll Transfer	3,649.13	-8,720.01
Check	07/31/2024	ACH	Town of Indian Lake	Ooma Office	-107.50	-8,827.51
Check	07/31/2024	ACH	Town of Indian Lake	Starlink Internet	-80.00	-8,907.51
Deposit	07/31/2024			Internet/Phone Transfer Deposit	116.00	-8,791.51
Deposit	07/31/2024			Deposit	18.76	-8,772.75
Deposit	07/31/2024			Maint Fuel Transfer	90.45	-8,682.30
Deposit	07/31/2024			Building Permit Transfer Deposit	246.00	-8,436.30
Deposit	07/31/2024			Rental Inspection Transfer Deposit	100.00	-8,336.30
Deposit	07/31/2024			Home Inspection Transfer Deposit	50.00	-8,286.30
Deposit	07/31/2024			Permit Transfer	40.00	-8,246.30
Deposit	07/31/2024			Permit Transfer	35.00	-8,211.30
Check	07/31/2024	ACH	Town of Indian Lake	Security Cameras	-153.75	-8,365.05
Deposit	07/31/2024			Franchise Fee Deposit	957.09	-7,407.96
					-16,233.54	-7,407.96
					-16,233.54	-7,407.96

Town of Indian Lake
Profit & Loss Budget vs. Actual
 October 2023 through July 2024

	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24
Ordinary Income/Expense					
Income					
4850 · Connect & Reconnect Fees	212.50	303.09	385.10	349.90	105.22
4900 · Los Fresnos Water	0.00	0.00	0.00	10,601.68	0.00
4910 · Water Late Fees/NSF Fees	973.79	740.61	710.59	1,057.79	788.18
4950 · Water	17,157.47	17,114.89	16,218.15	17,385.46	17,066.82
4951 · Admin Fee	272.90	267.72	275.63	283.04	290.66
4953 · Credit Card Service Income	346.81	295.75	311.34	332.45	320.37
4955 · Misc Income/Discounts	158.15	0.00	0.00	0.04	0.00
Total Income	19,121.62	18,722.06	17,900.81	30,010.36	18,571.25
Gross Profit	19,121.62	18,722.06	17,900.81	30,010.36	18,571.25
Expense					
5525 · Auditor Fees	0.00	0.00	0.00	0.00	0.00
5530 · Attorney Fees	0.00	0.00	0.00	0.00	0.00
5555 · Contract for Services or Labor	650.00	0.00	3,903.31	0.00	0.00
5565 · CPL - Shed Electric	19.40	17.03	14.14	14.14	14.30
5575 · East Rio Hondo Water Supply	6,960.70	6,842.30	7,205.90	6,512.70	6,907.50
5585 · Equipment Repair/Maintenance	0.00	0.00	0.00	0.00	0.00
5590 · Southmost Water Authority	0.00	0.00	3,905.76	0.00	0.00
5750 · Misc. Expense / Refunds	229.65	44.87	152.88	0.00	0.00
5770 · Office Expense	353.18	389.63	70.46	371.89	168.07
5775 · Operators Licenses	500.00	500.00	500.00	500.00	500.00
5800 · Employer Payroll Expense	1,108.67	483.55	479.64	579.96	579.96
5850 · Payroll - Town Secretary	2,744.72	1,829.81	1,829.81	1,829.81	1,829.81
5870 · Payroll - Maintenance	2,340.00	1,560.00	1,560.00	1,560.00	1,560.00
5890 · Payroll - Utility Clerk	4,320.00	2,880.00	2,880.00	2,880.00	2,880.00
5900 · Postage	314.56	0.00	0.00	0.00	0.00
5930 · Telephone / Internet	349.18	223.19	223.19	223.19	223.19
5940 · System Maintenance	6.11	28.28	6.13	6.13	6.14
5953 · Credit Card Service Expense	313.93	327.71	311.44	362.15	344.97
5955 · Insurance - TML	0.00	0.00	1,300.70	0.00	0.00
5965 · TML - Workers Comp	0.00	0.00	1,161.75	0.00	0.00
5970 · TCEQ - System Fees	9.53	9.53	807.39	509.53	9.53
5990 · Utility Travel/Education	0.00	0.00	0.00	0.00	0.00
Total Expense	20,219.63	15,135.90	26,312.50	15,349.50	15,023.47
Net Ordinary Income	-1,098.01	3,586.16	-8,411.69	14,660.86	3,547.78
Net Income	-1,098.01	3,586.16	-8,411.69	14,660.86	3,547.78

Town of Indian Lake
Profit & Loss Budget vs. Actual
 October 2023 through July 2024

	Mar 24	Apr 24	May 24	Jun 24	Jul 24
Ordinary Income/Expense					
Income					
4850 · Connect & Reconnect Fees	238.82	324.59	279.29	225.01	254.19
4900 · Los Fresnos Water	0.00	0.00	0.00	0.00	7,811.52
4910 · Water Late Fees/NSF Fees	685.16	848.65	797.96	972.79	1,482.49
4950 · Water	17,291.27	17,264.40	17,045.12	15,679.73	17,177.05
4951 · Admin Fee	297.81	295.65	284.68	262.58	268.51
4953 · Credit Card Service Income	373.86	316.89	338.11	333.25	392.22
4955 · Misc Income/Discounts	90.06	0.02	14.19	0.00	0.00
Total Income	18,976.98	19,050.20	18,759.35	17,473.36	27,385.98
Gross Profit	18,976.98	19,050.20	18,759.35	17,473.36	27,385.98
Expense					
5525 · Auditor Fees	0.00	0.00	0.00	0.00	0.00
5530 · Attorney Fees	0.00	0.00	0.00	0.00	0.00
5555 · Contract for Services or Labor	0.00	240.00	0.00	156.00	0.00
5565 · CPL - Shed Electric	12.53	15.22	13.32	13.79	12.62
5575 · East Rio Hondo Water Supply	7,200.70	6,890.70	7,627.10	7,417.10	6,915.50
5585 · Equipment Repair/Maintenance	0.00	18.50	631.27	0.00	0.00
5590 · Southmost Water Authority	0.00	3,905.76	0.00	0.00	3,905.76
5750 · Misc. Expense / Refunds	0.00	0.00	0.00	0.00	0.00
5770 · Office Expense	139.60	393.17	510.70	130.30	109.08
5775 · Operators Licenses	500.00	525.00	500.00	500.00	500.00
5800 · Employer Payroll Expense	806.68	479.64	479.64	479.64	259.32
5850 · Payroll - Town Secretary	2,744.72	1,829.81	1,829.81	1,829.81	1,829.81
5870 · Payroll - Maintenance	2,340.00	1,560.00	1,560.00	1,560.00	1,560.00
5890 · Payroll - Utility Clerk	4,320.00	2,880.00	2,880.00	2,880.00	0.00
5900 · Postage	0.00	241.55	0.00	0.00	0.00
5930 · Telephone / Internet	223.19	223.82	223.82	426.95	223.50
5940 · System Maintenance	6.14	4,706.01	57.67	134.88	287.09
5953 · Credit Card Service Expense	383.99	314.20	374.86	332.66	402.72
5955 · Insurance - TML	0.00	0.00	0.00	0.00	0.00
5965 · TML - Workers Comp	0.00	0.00	0.00	0.00	0.00
5970 · TCEQ - System Fees	9.53	460.45	9.53	107.69	127.12
5990 · Utility Travel/Education	0.00	0.00	1,178.55	0.00	0.00
Total Expense	18,687.08	24,683.83	17,876.27	15,968.82	16,132.52
Net Ordinary Income	289.90	-5,633.63	883.08	1,504.54	11,253.46
Net Income	289.90	-5,633.63	883.08	1,504.54	11,253.46

Town of Indian Lake Profit & Loss Budget vs. Actual

October 2023 through July 2024

		TOTAL			
		Oct '23 - Jul 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
4850 · Connect & Reconnect Fees		2,677.71	2,666.66	11.05	100.41%
4900 · Los Fresnos Water		18,413.20	10,895.82	7,517.38	168.99%
4910 · Water Late Fees/NSF Fees		9,058.01	6,666.66	2,391.35	135.87%
4950 · Water		169,400.36	166,666.66	2,733.70	101.64%
4951 · Admin Fee		2,799.18	2,833.32	-34.14	98.8%
4953 · Credit Card Service Income		3,361.05	3,333.32	27.73	100.83%
4955 · Misc Income/Discounts		262.46	416.66	-154.20	62.99%
Total Income		205,971.97	193,479.10	12,492.87	106.46%
Gross Profit		205,971.97	193,479.10	12,492.87	106.46%
Expense					
5525 · Auditor Fees		0.00	3,500.00	-3,500.00	0.0%
5530 · Attorney Fees		0.00	5,000.00	-5,000.00	0.0%
5555 · Contract for Services or Labor		4,949.31	4,833.32	115.99	102.4%
5565 · CPL - Shed Electric		146.49	291.66	-145.17	50.23%
5575 · East Rio Hondo Water Supply		70,480.20	71,931.30	-1,451.10	97.98%
5585 · Equipment Repair/Maintenance		649.77	1,000.00	-350.23	64.98%
5590 · Southmost Water Authority		11,717.28	11,395.82	321.46	102.82%
5750 · Misc. Expense / Refunds		427.40	250.00	177.40	170.96%
5770 · Office Expense		2,636.08	2,500.00	136.08	105.44%
5775 · Operators Licenses		5,025.00	5,000.00	25.00	100.5%
5800 · Employer Payroll Expense		5,736.70	3,447.50	2,289.20	166.4%
5850 · Payroll - Town Secretary		20,127.92	17,222.90	2,905.02	116.87%
5870 · Payroll - Maintenance		17,160.00	10,436.24	6,723.76	164.43%
5890 · Payroll - Utility Clerk		28,800.00	22,533.32	6,266.68	127.81%
5900 · Postage		556.11	1,000.00	-443.89	55.61%
5930 · Telephone / Internet		2,563.22	2,416.66	146.56	106.07%
5940 · System Maintenance		5,244.58	24,887.02	-19,642.44	21.07%
5953 · Credit Card Service Expense		3,468.63	3,333.32	135.31	104.06%
5955 · Insurance - TML		1,300.70	700.00	600.70	185.81%
5965 · TML - Workers Comp		1,161.75	1,000.00	161.75	116.18%
5970 · TCEQ - System Fees		2,059.83	1,800.00	259.83	114.44%
5990 · Utility Travel/Education		1,178.55	1,000.00	178.55	117.86%
Total Expense		185,389.52	195,479.06	-10,089.54	94.84%
Net Ordinary Income		20,582.45	-1,999.96	22,582.41	-1,029.14%
Net Income		20,582.45	-1,999.96	22,582.41	-1,029.14%

Town of Indian Lake
Balance Sheet
As of July 31, 2024

Jul 31, 24

ASSETS

Current Assets

Checking/Savings

Utility Deposit Savings #2136	33,593.46
1104 · FCB Utility Fund #69523	13,381.33
1105 · FCB Utility Deposit #69515	3,207.58

Total Checking/Savings 50,182.37

Accounts Receivable

1250 · Accounts Receivable	8,863.37
1252 · A/R Water Sewer Garbage	12,847.53

Total Accounts Receivable 21,710.90

Other Current Assets

1251 · Clearing A/R	-281.71
1411 · Allowance for Doubtful Accounts	4,134.62
1488 · Undeposited Funds	23,311.08
1800 · Furniture and Shelving	1,299.24

Total Other Current Assets 28,463.23

Total Current Assets 100,356.50

Fixed Assets

1530 · Computer Program	11,188.68
1540 · Equipment	39,486.47
1550 · Distribution System (Pipes)	89,981.32
1560 · Water Distribution Improvement	368,571.83
1570 · Air Condition	1,050.00
1580 · Utility Buildings & Workshop	16,384.59
1600 · Hurricane Fence	6,135.00
1620 · Land	884.00
1770 · Truck & Tractor	23,407.19
1790 · Accumulated Depreciation	-260,288.19

Total Fixed Assets 296,800.89

TOTAL ASSETS 397,157.39

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2500 · Accounts Payable	0.20
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Total Accounts Payable 0.20

Other Current Liabilities

2200 · Sales Tax Payable	-267.30
2600 · Advance Utility Payments	420.36
2700 · Water Deposits Liability	61,420.56
2701 · Sewer	43,441.18
2710 · Unclaimed Water Dep Refunds	2,017.99
2715 · Unclaimed Checks or credits	115.70
2750 · Court Payment Liability	-132.50
2751 · Gen Fund Permits & Registration	

Town of Indian Lake

Balance Sheet

As of July 31, 2024

	<u>Jul 31, 24</u>
2751b · Rental Inspections	100.00
2751d · Plumbing Permit	30.00
2751e · Electrical Permit	-100.00
Total 2751 · Gen Fund Permits & Registration	<u>30.00</u>
2800 · Garbage Liability & Late Fees	-20,038.88
2900 · Lake Fee Liability & Late Fees	-685.25
2960 · NSF Check Liability	-822.08
2970 · Misc. Transfers	
2970a · Misc. Transfer	-24,419.97
2970b · Hall Rental	1,150.00
2970d · Ordinance Violation	570.00
2972 · GF Loan	-6,400.00
2970 · Misc. Transfers - Other	1,600.00
Total 2970 · Misc. Transfers	<u>-27,499.97</u>
2980 · Misc Liability	-471.07
2990 · Bank Error	0.90
Total Other Current Liabilities	<u>57,529.64</u>
Total Current Liabilities	<u>57,529.84</u>
Long Term Liabilities	
2540 · Note payable - equipment	9,725.45
Total Long Term Liabilities	<u>9,725.45</u>
Total Liabilities	<u>67,255.29</u>
Equity	
3800 · Retained Earnings	85,484.74
3950 · Contributed Capital	233,493.99
Net Income	10,923.37
Total Equity	<u>329,902.10</u>
TOTAL LIABILITIES & EQUITY	<u><u>397,157.39</u></u>

Town of Indian Lake Checking Account Report

As of July 31, 2024

Type	Date	Num	Name	Memo	Amount	Balance
						42,938.58
Depo	07/01/2024			CC PAYMENTS	975.19	43,913.77
Chec	07/01/2024	CCADJ		Batch Fee ID=45030035695	-30.51	43,883.26
Chec	07/01/2024	ACH	Temu	Summer fun activities	-199.86	43,683.40
Chec	07/01/2024	ACH	Amazon	Summer fun activities popcorn bags	-8.49	43,674.91
Chec	07/01/2024	ACH	Michael's	Summer fun activities canvas	-26.46	43,648.45
Depo	07/02/2024			Deposit	1,310.79	44,959.24
Depo	07/02/2024			Deposit	1,819.11	46,778.35
Depo	07/02/2024			CC PAYMENTS	749.58	47,527.93
Depo	07/02/2024			CC PAYMENTS	105.95	47,633.88
Chec	07/02/2024	CCADJ		Batch Fee ID=45034087645	-26.04	47,607.84
Chec	07/02/2024	ACH	Google	Emails, Google Gsuite	-69.08	47,538.76
Depo	07/03/2024			CC PAYMENTS	110.07	47,648.83
Chec	07/03/2024	CCADJ		Batch Fee ID=45036242805	-3.44	47,645.39
Chec	07/03/2024	ACH	Ooma Inc	Phone System	-215.00	47,430.39
Chec	07/03/2024	ACH	East Rio Hondo Water Supp	C9002 - ACCT 39002	-6,915.50	40,514.89
Chec	07/03/2024	ACH	Inner tite Corp	meter Barrel Locks	-192.23	40,322.66
Depo	07/04/2024			CC PAYMENTS	203.78	40,526.44
Chec	07/04/2024	CCADJ		Batch Fee ID=45039031255	-6.16	40,520.28
Depo	07/05/2024			CC PAYMENTS	263.91	40,784.19
Depo	07/05/2024			CC PAYMENTS	9.00	40,793.19
Chec	07/05/2024	CCADJ		Batch Fee ID=45039417385	-8.67	40,784.52
Chec	07/06/2024	CCADJ		Batch Fee ID=45041119745	-3.85	40,780.67
Depo	07/07/2024			CC PAYMENTS	123.97	40,904.64
Depo	07/07/2024			CC PAYMENTS	106.98	41,011.62
Chec	07/07/2024	CCADJ		Batch Fee ID=45042573735	-3.35	41,008.27
Depo	07/08/2024			Deposit	1,039.27	42,047.54
Depo	07/08/2024			CC PAYMENTS	928.77	42,976.31
Chec	07/08/2024	CCADJ		Batch Fee ID=45043535435	-28.19	42,948.12
Depo	07/09/2024			CC PAYMENTS	599.54	43,547.66
Chec	07/09/2024	CCADJ		Batch Fee ID=45046507505	-18.39	43,529.27
Chec	07/10/2024	1904	South Texas Laboratory	1 Water Test	-9.53	43,519.74
Chec	07/10/2024	1905	Antonio Carrillo	Class A Water Operator	-500.00	43,019.74
Chec	07/10/2024	1906	Aguaworks	Fire Hydrant Repair and Replacement	-7,984.25	35,035.49
Depo	07/10/2024			Deposit	6,111.71	41,147.20
Depo	07/10/2024			Deposit	577.01	41,724.21
Depo	07/10/2024			CC PAYMENTS	722.04	42,446.25
Chec	07/10/2024	CCADJ		Batch Fee ID=45048572665	-22.69	42,423.56
Chec	07/10/2024	1907	Southmost Regional Water /	Southmost Water - April 2024 - June 20	-3,905.76	38,517.80
Chec	07/10/2024	1908	City of Los Fresnos	April 2024 Sewer Usage	-11,080.23	27,437.57
Chec	07/10/2024	1909	City of Los Fresnos	May 2024 Sewer Usage	-10,296.22	17,141.35
Chec	07/10/2024	1910	City of Los Fresnos	June 2024 Sewer Usage	-9,846.38	7,294.97
Depo	07/11/2024			CC PAYMENTS	444.70	7,739.67
Depo	07/11/2024			CC PAYMENTS	25.75	7,765.42
Chec	07/11/2024	CCADJ		Batch Fee ID=45050293765	-15.91	7,749.51
Depo	07/11/2024			Deposit	1,171.51	8,921.02

Town of Indian Lake Checking Account Report

As of July 31, 2024

Type	Date	Num	Name	Memo	Amount	Balance
Depo	07/12/2024			Deposit	2,564.18	11,485.20
Depo	07/12/2024			Deposit	98.86	11,584.06
Depo	07/12/2024			CC PAYMENTS	999.15	12,583.21
Chec	07/12/2024	CCADJ		Batch Fee ID=45053374345	-30.71	12,552.50
Chec	07/12/2024	ACH	DSHS Central Lab	#CEN.CD4354_042024 PWS ID#031000i	-117.59	12,434.91
Chec	07/13/2024	CCADJ		Batch Fee ID=45056451505	-12.78	12,422.13
Depo	07/14/2024			CC PAYMENTS	260.13	12,682.26
Depo	07/14/2024			CC PAYMENTS	163.55	12,845.81
Depo	07/14/2024			CC PAYMENTS	459.62	13,305.43
Chec	07/14/2024	CCADJ		Batch Fee ID=45056943775	-14.08	13,291.35
Depo	07/15/2024			CC PAYMENTS	2,765.26	16,056.61
Chec	07/15/2024	CCADJ		Batch Fee ID=45057509365	-85.68	15,970.93
Chec	07/15/2024	ACH	Home Depot	card payment	-50.00	15,920.93
Chec	07/15/2024	ACH	Spot AI	Security Cameras	-153.75	15,767.18
Chec	07/15/2024	ACH	Home Depot	card payment	-187.41	15,579.77
Chec	07/15/2024	ACH	Intuit Quick Books	Quickbooks Checking	-268.80	15,310.97
Chec	07/15/2024	ACH	John Deere Financial	2019 John Deere 3032 Tractor/Backhoe/C	-389.50	14,921.47
Chec	07/15/2024	ACH	State Comptroller of Texas	Sales Tax Payment	-483.07	14,438.40
Chec	07/15/2024	ACH	State Comptroller of Texas	Sales Tax Payment	-588.52	13,849.88
Depo	07/16/2024			Deposit	2,283.32	16,133.20
Depo	07/16/2024			Deposit	4,811.80	20,945.00
Depo	07/16/2024			CC PAYMENTS	267.50	21,212.50
Chec	07/16/2024	CCADJ		Batch Fee ID=45060889575	-8.26	21,204.24
Chec	07/16/2024	ACH	Amazon	misc. expense	-1.05	21,203.19
Depo	07/17/2024			CC PAYMENTS	368.01	21,571.20
Chec	07/17/2024	CCADJ		Batch Fee ID=45061497105	-11.22	21,559.98
Chec	07/17/2024	ACH	Right Networks	To Add Microsoft Excel to Right Networks	-69.30	21,490.68
Chec	07/17/2024	ACH	STARLINK INTERNET	Internet	-120.00	21,370.68
Depo	07/18/2024			Deposit	130.00	21,500.68
Depo	07/18/2024			Deposit	263.26	21,763.94
Depo	07/18/2024			Deposit	277.57	22,041.51
Depo	07/18/2024			CC PAYMENTS	257.79	22,299.30
Chec	07/18/2024	CCADJ		Batch Fee ID=45065491445	-7.98	22,291.32
Depo	07/21/2024			CC PAYMENTS	101.83	22,393.15
Chec	07/21/2024	CCADJ		Batch Fee ID=45070545885	-3.20	22,389.95
Depo	07/22/2024			CC PAYMENTS	21.84	22,411.79
Chec	07/22/2024	CCADJ		Batch Fee ID=45071846935	-5.64	22,406.15
Depo	07/23/2024			Deposit	155.46	22,561.61
Depo	07/23/2024			Deposit	957.09	23,518.70
Chec	07/23/2024	CCADJ		Batch Fee ID=26685745	-5.64	23,513.06
Depo	07/24/2024			CC PAYMENTS	134.38	23,647.44
Chec	07/24/2024	CCADJ		Batch Fee ID=45077745545	-4.15	23,643.29
Depo	07/25/2024			CC PAYMENTS	325.74	23,969.03
Chec	07/25/2024	CCADJ		Batch Fee ID=45078369055	-9.95	23,959.08
Depo	07/26/2024			CC PAYMENTS	581.24	24,540.32
Chec	07/26/2024	CCADJ		Batch Fee ID=45081025765	-17.61	24,522.71

Town of Indian Lake Checking Account Report

As of July 31, 2024

Type	Date	Num	Name	Memo	Amount	Balance
Depo	07/29/2024			Deposit	2,001.10	26,523.81
Depo	07/29/2024			CC PAYMENTS	135.71	26,659.52
Chec	07/29/2024	CCADJ		Batch Fee ID=45084831795	-4.19	26,655.33
Depo	07/30/2024			CC PAYMENTS	263.36	26,918.69
Chec	07/30/2024	CCADJ		Batch Fee ID=45088052965	-8.40	26,910.29
Chec	07/30/2024	ACH	Grainger Lake Forest	water Chloride test supplies	-88.72	26,821.57
Depo	07/31/2024			CC PAYMENTS	190.50	27,012.07
Chec	07/31/2024	CCADJ		Batch Fee ID=45091157395	-6.03	27,006.04
Chec	07/31/2024	ACH	Town Of Indian Lake	Garbage Transfer	-7,887.37	19,118.67
Chec	07/31/2024	ACH	Town Of Indian Lake	Lake Transfer	-776.16	18,342.51
Chec	07/31/2024	ACH	Town Of Indian Lake	Payroll Transfer	-3,649.13	14,693.38
Chec	07/31/2024	ACH	Town Of Indian Lake	Phone and Internet	-116.00	14,577.38
Chec	07/31/2024	ACH	Town Of Indian Lake	Shop & Main Meter Electric	-18.76	14,558.62
Chec	07/31/2024	ACH	Town Of Indian Lake	Maintenance Fuel	-90.45	14,468.17
Chec	07/31/2024	ACH	Town Of Indian Lake	Building Permits	-246.00	14,222.17
Chec	07/31/2024	ACH	Town Of Indian Lake	Rental Inspections	-100.00	14,122.17
Chec	07/31/2024	ACH	Town Of Indian Lake	Home Inspections	-50.00	14,072.17
Chec	07/31/2024	ACH	Town Of Indian Lake	Permits - Credit Card	-40.00	14,032.17
Chec	07/31/2024	ACH	Town Of Indian Lake	Permits - Credit Card	-35.00	13,997.17
Depo	07/31/2024			Deposit	107.50	14,104.67
Chec	07/31/2024	ACH	Town Of Indian Lake	Franchise Fee - AEP	-957.09	13,147.58
Depo	07/31/2024			Deposit	153.75	13,301.33
Depo	07/31/2024			Deposit	80.00	13,381.33
					-29,557.25	13,381.33
					-29,557.25	13,381.33

TOWN OF INDIAN LAKE POLICE DEPARTMENT
MONTHLY POLICE REPORT, July 2024

Department Incident Reports

Case 24-0080, Information Report, (noise nuisance), 07-02-24
Case 24-0081, Information Report, (9-1-1 hang-up), 07-02-24
Case 24-0082, Criminal Report, (assault with arrest of adult female, family violence), 07-05-24
Case 24-0083, Criminal Report, (assault with arrest of adult female, family violence), 07-05-24
Case 24-0084, Criminal Report, (theft, with arrest of adult female), 07-05-24
Case 24-0085, Information Report, (violation of ordinance 106, unsanitary conditions), 07-06-24
Case 24-0086, Information Report, (vehicle impound), 07-07-24
Case 24-0087, Criminal Report, (attempted burglary), 07-07-24
Case 24-0088, Information Report, (further information on cases 24-0082, 24-0083 and 24-0084), 07-07-24
Case 24-0089, Information Report, (unsupervised child), 07-12-24
Case 24-0090, Information Report, (loose canine), 07-12-24
Case 24-0091, Information Report, (vehicle collision), 07-15-24
Case 24-0092, Criminal Report, (harassment), 07-15-24
Case 24-0093, Information Report, (loose canine), 07-17-24
Case 24-0094, Information Report, (vehicle collision), 07-21-24
Case 24-0095, Criminal Report, (burglary of a motor vehicle), 07-22-24
Case 24-0096, Criminal Report, (burglary of a motor vehicle), 07-23-24
Case 24-0097, Information Report, (noise complaint), 07-26-24
Case 24-0098, Information Report, (loose/impounded canine), 07-26-24
Case 24-0099, Information Report, (loose canine), 07-23-24
Case 24-0100, Information Report, (loose canine), 07-25-24
Case 24-0101, Information Report, (suspicious vehicles), 07-26-24
Case 24-0102, Information Report, (vehicle collision), 07-29-24
Case 24-0103, Information Report, (problems with neighbor), 07-29-24
Case 24-0104, Information Report, (missing property), 07-30-24

Total Cases/Calls for Police Service-25

Citation Report

Active Citations

Speeding-26
No Drivers License-6
No Insurance-4
City Ordinance Violation (loose dogs)-1
Stop Sign-5
Driving With License Suspended-1
Allowing Unlicensed Driver to Drive-1
Expired Drivers License-1
Fail to Signal-1
Invalid Registration-2
Failure to Yield Right of Way-1
Unsafe Backing-1
Expired Registration-1

39 Citations Issued, 51 Charges

Warning Citations

Speeding-18
Defective Equipment-9
No Front License Plate-2
Operating Unlicensed Vehicle on Public Roadway-1
Driving Without Lights-2
Stop Sign-1
City Ordinance Violation, (burning trash)-1
Illegal Exhaust-1
City Ordinance Violation, (loose dogs)-1
Fail to Signal-3
Driving on Improved Shoulder-1
City Ordinance Violation, (discharging fireworks)-2
Invalid Registration-1
Failure to Display Drivers License-1

41 Warning Citations Issued, 44 Charges

Briefs:

-to be announced-

Current Active Police Officer List:

- 700- Chief of Police Paul Campbell
- 701- Assistant Chief of Police/Reserve Officer Larry Watson
- 702- Part Time Peace Officer Joshua Garza
- 705- Full Time Peace Officer Patricia Salinas
- 706- Part Time Peace Officer Omar Hernandez

Town Of Indian Lake

Building Department Monthly Report



Building Permits July 2024

PERMIT NO.	DATE	WORK TO BE DONE	CONTRACTOR'S NAME	VALUE	Amt Due
24-54	07/02/24	roof 10x6/close in porch	Alberto Mejia	\$ 1,000.00	40
24-55	07/02/24	privacy fence	Richard Clark	\$1,700	\$ 40.00
24-56	07/17/24	MOVE OUT trailer	Barron Mobile home transport		\$ 150.00
24-57	07/25/24	shingles on roof	Miguel Gonzalez		\$ 40.00
24-58 A	07/25/24	changing lights and kitchen plumbing	Diego Duran		\$ 70.00
24-58	07/30/24	Back door, change windows (1 year period)	Roberto Ortega		\$ 40.00
24-59	07/31/24	addition toilet, lavatory and shower	Ruben Ramirez	\$600.00	\$ 35.00

Inspections July 2024

2 Rental Inspections = Total \$100.00

1 New Owner Inspection = Total \$50.00

1 Plan Review = Total \$126.00

Building department total

Permits and Inspections = \$691.000

Building Official = -\$383.50

Building Official Milage = - \$50.00

Town total income = \$257.50

Town Of Indian Lake

Utility Department Monthly Report



265 Active Accounts

Late Fees July 16, 2024

On the month of June there was a total of **42** late fees applied to delinquent accounts for a total of **\$967.31**

July 26, 2024

Disconnections/Reconnect fees.

3 disconnections, a total of **\$75.00** of reconnections fees were applied.

LAKE WATER

Month: **45 (105.5 Lots)**

Year: **17 (35.5 Lots)**

Delinquent: **4 (7 Lots)**

Pending balance:

*2023: \$1299.12

*2024: \$356.20

Town of Indian Lake Municipal Court

State Criminal Costs and Fees

JULY 2024

1	CCC	2443.74	244.37	2,199.37
2			0.00	0.00
3			0.00	0.00
4	STF2 9/1/19 +	1600.52	64.02	1,536.50
5	STF		0.00	0.00
	sJRF	4	0.40	3.60
	IDF	2	0.20	1.80
	JS	6	0.60	5.40
6		12.00	1.20	10.80
7	MVF	0.1	0.01	0.09
8	TPD	195.85	0.00	195.85
9	FTA	607.26	0.00	0.00
10	TP		0.00	0.00
11			0.00	0.00
12			0.00	0.00
TOTAL:		4871.47		3,942.61

STATE: <u>3,942.61</u>	New Cases:	44
CITY: 10,237.95	Dismissed: Prior:	0
Total Collected: 13,609.06	By Court:	2
	Convictions: No Contest:	21
	By Court:	0
	Compliance Dismissal:	0
	Warrants Issued:	0

Indian Lake Municipal Court
Monthly Report
 July 2024

	Jul 24
Ordinary Income/Expense	
Income	
12 FTA fine	607.26
arrest	178.72
city ordinance fine	301.51
Collection	184.80
court costs	
local court costs	
2 Local CCC	
Security Fee	186.93
Technology Fee	163.23
Truancy Prevention and Diversio	195.85
2 Local CCC - Other	3.91
Total 2 Local CCC	549.92
5 LTF	3.00
Child Safety Fund	3.00
Total local court costs	555.92
omni fee	144.00
state court costs	
1 State CCC	2,443.74
10 STF	1,600.52
ldf	2.00
jsf	6.00
Local Traffic Fine	91.24
mv	0.10
sjrf	4.00
Total state court costs	4,147.60
Total court costs	4,847.52
Credit Card Fee	44.72
DDC	288.00
dismissals/waivers	1.29
Open Records	5.00
time payment	174.72
traffic fine	3,618.21
Total Income	10,251.75
Gross Profit	10,251.75
Expense	
Merchant deposit fees	13.80
Total Expense	13.80
Net Ordinary Income	10,237.95
Other Income/Expense	
Other Income	
NSF	60.00
Total Other Income	60.00
Net Other Income	60.00
Net Income	10,297.95

Town Of Indian Lake Municipal Court

JULY 2024 Monthly Report

(MAY 28, 2023- JUNE 28, 2023)

Citations	44
Appeared to court	5
Prior to court	19
OMNI	5
Indigent Application	1 \$235.00
Community Services	5 Hours
Sent to Prosecutor	0
Payment Plan	8
Payment Plan Total	4,260
Guilty	3
Nolo	6
Ordinances FTA	21
Towing Fee	0 \$0.00
Open Record Request	1 \$5.00

As of today, we have **911** open Cases.

We have **269** cases in Omni.

Maintenance Report

July 2024

On Going Projects

Started dirt and rubble Henderson bridge

Started dumping dirt at shop

Cleaning of Large Island, burning brush

Removing Old meters for inactive accounts, vacant lots and behind houses

East Side Drainage Project

Marking All Water Valves in water Main

Fence Rio Vista Bridge

Completed Projects

Installed locks and slots for mail box trash cans to prevent dumping

Repaired Roof Leak for Restroom plumbing

Suggested Projects

Add more millings to resaca shores dead end turnaround

Repair edges of entrance of Henderson and 1575

More Road Bumps Around Town

Install electric access poles with lights along back yard for market day vendors

Over flow lot Town Yard

Water distribution Report

Checking Chlorine samples

Ordered new water meter locks/barrels and cleaned/maintenance old ones

Added Algae control to lake along discharge on S Aztec

Ordered Parts for water service 97 S Aztec

Ordinance Report

Train with Tony water operator for chlorine samples

Made Chlorine sample Log/hydrant flush log

Picked up Cats and rehomed

Picked up Dogs/returned to owner and one taken to County

Market Day

July

Beginning Balance \$1,399.10

July Income \$285.00

Total	\$1,684.10
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Expenses

Facebook ads \$256.04

Walmart summer activities \$64.50

Spotify \$12.74

Total	\$333.28
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July Ending Balance \$1,350.82

**TOWN OF INDIAN LAKE - General Fund
2024/2025 BUDGET**

	2022/2023	2023/2024	2024/2025
Income			
4005 · Activity Committee Income	0.00	0.00	0.00
4020 · Building Permits	8,000.00	8,000.00	8,000.00
4050 · Community Events Income & Donations	1,000.00	1,000.00	1,000.00
4060 · Copy/Fax Fees	100.00	100.00	100.00
4070 · Court Income	50,000.00	50,000.00	70,000.00
4090 · Franchise Fees	15,000.00	15,000.00	15,000.00
4100 · Garbage	90,000.00	96,240.00	101,052.00
4200 · Lake Assessments	12,000.00	12,000.00	12,000.00
4250 · Misc Income/Discounts	6,000.00	6,000.00	6,000.00
4270 · Town Hall Rental	7,800.00	7,800.00	7,800.00
4480 · Ad Valorem Taxes	152,331.43	223,932.42	218,994.91
Total Income	342,231.43	420,072.42	439,946.91
Expense			
5000 · Activity Committee Expense	0.00	0.00	0.00
5020 · Ambulance Contract	10,000.00	10,000.00	20,000.00
5025 · Attorney Fees	10,000.00	10,000.00	15,000.00
5030 · Auditor Fees	3,500.00	3,500.00	3,500.00
5045 · Building Dept. Expenses	4,000.00	4,000.00	4,000.00
5050 · Cameron Appraisal District	1,500.00	1,500.00	1,972.49
5070 · Community Hall Maintenance	3,000.00	5,000.00	5,000.00
5075 · Community Hall Utilities	1,000.00	6,000.00	6,000.00
5080 · Community Events			
5090 · Court Expenses	25,000.00	30,000.00	40,000.00
5105 · CPL - Street Lights	8,000.00	8,000.00	8,000.00
5120 · Dues / Subscriptions	1,100.00	1,100.00	1,100.00
5130 · Election / Advertising	6,000.00	6,000.00	6,000.00
5140 · Contract for Services or Labor	2,500.00	3,000.00	3,000.00
5150 · Fire Contract	6,000.00	6,000.00	15,000.00
5170 · Garbage Contractor	65,856.00	71,170.00	74,728.50
5260 · Miscellaneous Expenses	1,000.00	1,000.00	1,000.00
5270 · Office Expense	3,500.00	3,500.00	3,500.00
5280 · Police Department Expense	116,515.00	135,000.00	135,000.00
5300 · Employer Payroll Tax Expense	11,000.00	13,049.25	13,049.25
5310 · Employee Health Insurance			
5350 · Payroll - Town Secretary	20,667.50	26,907.50	26,907.50
5360 · Payroll - Utility Clerk	4,160.00	10,400.00	0.00
5370 · Payroll - Maintenance Supervisor			
5380 · Payroll - Maintenance	10,132.93	28,036.50	20,280.00
5390 · Payroll - Part-time Employee			
5400 · Postage	200.00	200.00	200.00
5410 · Road Repair	1,000.00	1,000.00	1,000.00
5425 · Windstorm Policies	5,100.00	10,000.00	10,000.00
5426 · Insurance - TML	1,500.00	1,500.00	1,500.00
5465 · Town Maintenance	9,500.00	13,709.17	13,709.17
5466 · Lake Maintenance	7,000.00	7,000.00	7,000.00
5468 · Equipment Pump Repair	500.00	500.00	500.00
5470 · Town Travel/Education	2,000.00	2,000.00	2,000.00
5480 · Equipment Repairs	1,000.00	1,000.00	1,000.00
Total Expense	342,231.43	420,072.42	439,946.91
	0.00	0.00	0.00

APPROVED:

James Chambers, Mayor

**Town of Indian Lake - Utility Fund
2024/2025 BUDGET**

	2022/2023	2023/2024	2024/2025
Income			
4850 · Connect & Reconnect Fees	2,600.00	3,200.00	3,200.00
4900 · Los Fresnos Water	13,075.00	13,075.00	13,075.00
4910 · Water Late Fees/NSF Fees	4,000.00	8,000.00	8,000.00
4950 · Water	168,200.00	200,000.00	210,000.00
4951 · Admin Fee	3,300.00	3,400.00	3,400.00
4953 · Credit Card Service Income	4,000.00	4,000.00	4,000.00
4955 · Misc Income/Discounts	3,000.00	500.00	500.00
Total Income	198,175.00	232,175.00	242,175.00
Expense			
5525 · Auditor Fees	3,500.00	3,500.00	3,500.00
5530 · Attorney Fees	5,000.00	5,000.00	2,000.00
5555 · Contract for Services or Labor	5,800.00	5,800.00	5,800.00
5565 · CPL - Shed Electric	350.00	350.00	350.00
5575 · East Rio Hondo Water Supply	76,482.00	86,317.56	90,633.44
5585 · Equipment Repair/Maintenance	1,200.00	1,200.00	1,200.00
5590 · Southmost Water Authority	13,875.00	13,875.00	13,875.00
5750 · Misc. Expense / Refunds	300.00	300.00	300.00
5770 · Office Expense	2,000.00	3,000.00	3,000.00
5775 · Operators Licenses	6,000.00	6,000.00	6,000.00
5800 · Employer Payroll Expense	4,137.00	4,137.00	4,929.06
5850 · Payroll - Town Secretary	20,667.50	20,667.50	20,667.50
5860 · Payroll - Maintenance Supervisor			
5870 · Payroll - Maintenance	12,523.50	12,523.50	20,280.00
5880 · Payroll - Part-time Employee			
5880 · Payroll - Utility Clerk	27,040.00	27,040.00	37,440.00
5900 · Postage	1,200.00	1,200.00	800.00
5930 · Telephone	2,900.00	2,900.00	2,900.00
5940 · System Maintenance	7,000.00	29,864.44	20,000.00
5953 · Credit Card Service Expense	4,000.00	4,000.00	4,000.00
5955 · Insurance - TML	700.00	700.00	700.00
5965 · TML - Workers Comp	1,000.00	1,000.00	1,000.00
5970 · TCEQ - System Fees	1,800.00	1,800.00	1,800.00
5990 · Utility Travel/Education	700.00	1,000.00	1,000.00
Total Expense	198,175.00	232,175.00	242,175.00
	0.00	0.00	0.00

5%

5%

APPROVED:

James Chambers, Mayor

**TOWN OF INDIAN LAKE
2024/2025 PROPOSED TAX RATES**

	TAX RATE	FREEZE ADJUSTED TAXABLE	ARB/100	TAX	ACTUAL TAX (18,955.52)	TOTAL	DIFFERENCE	Difference - This years tax rate
No New Revenue	0.766551	26,148,940.00	261,489.40	200,444.96	219,400.48	219,400.48	0.00	-4,531.94
Proposed Rate	0.765000	26,148,940.00	261,489.40	200,039.39	218,994.91	218,994.91	-405.57	-4,937.51
Voter Approval Rate	1.263218	26,148,940.00	261,489.40	330,318.12	349,273.64	349,273.64	130,278.73	125,341.21
De Minimis Rate	3.140325	26,148,940.00	261,489.40	821,161.70	840,117.22	840,117.22	621,122.31	616,184.80
	CURRENT							
	0.765000	26,831,198.00	268,311.98	205,258.66	223,932.42	223,932.42		

TOWN OF INDIAN LAKE

62 SOUTH AZTEC COVE DRIVE
LOS FRESNOS, TEXAS 78566
(956) 233-4021 * (956) 233-5140 FAX

TOWN OF INDIAN LAKE PROCUREMENT POLICIES AND PROCEDURES

The Town of Indian Lake follows the procurement standards in 2 CFR 200.317 – 2CFR 200.327 and Appendix II to Part 200 for procurement actions to be funded with Federal funds. All attempts are made to adhere to these policies and procedures and updates are made as needed. The entirety of the language found in 2 CFR 200.317 – 2 CFR 200.327 may not be applicable in all instances, programs, and/or situations. This document contains the most current 2 CFR 200.317 – 2 CFR 200.327 language available at the adoption of these policies and procedures.

§200.317 Procurements by states.

When procuring property and services under a Federal award, a State must follow the same policies and procedures it uses for procurements from its non-Federal funds. The State will comply with §§200.321, 200.322, and 200.323 and ensure that every purchase order or other contract includes any clauses required by §200.327. All other non-Federal entities, including subrecipients of a State, must follow the procurement standards in §§200.318 through 200.327.

§200.318 General procurement standards.

(a) The non-Federal entity must have and use documented procurement procedures, consistent with State, local, and tribal laws and regulations and the standards of this section, for the acquisition of property or services required under a Federal award or subaward. The non-Federal entity's documented procurement procedures must conform to the procurement standards identified in §§200.317 through 200.327.

(b) Non-Federal entities must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

(c)(1) The non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards

of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.

(2) If the non-Federal entity has a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, the non-Federal entity must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

(d) The non-Federal entity's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

(e) To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services. Competition requirements will be met with documented procurement actions using strategic sourcing, shared services, and other similar procurement arrangements.

(f) The non-Federal entity is encouraged to use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

(g) The non-Federal entity is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.

(h) The non-Federal entity must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. See also §200.214.

(i) The non-Federal entity must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following: Rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

(j)(1) The non-Federal entity may use a time-and-materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time-and-materials type contract means a contract whose cost to a non-Federal entity is the sum of:

(i) The actual cost of materials; and

(ii) Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

(2) Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the non-Federal entity awarding such a contract must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

(k) The non-Federal entity alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the non-Federal entity of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the non-Federal entity unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction.

[85 FR 49543, Aug. 13, 2020, as amended at 86 FR 10440, Feb. 22, 2021]

§200.319 Competition.

(a) All procurement transactions for the acquisition of property or services required under a Federal award must be conducted in a manner providing full and open competition consistent with the standards of this section and §200.320.

(b) In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:

(1) Placing unreasonable requirements on firms in order for them to qualify to do business;

(2) Requiring unnecessary experience and excessive bonding;

(3) Noncompetitive pricing practices between firms or between affiliated companies;

(4) Noncompetitive contracts to consultants that are on retainer contracts;

(5) Organizational conflicts of interest;

(6) Specifying only a “brand name” product instead of allowing “an equal” product to be offered and describing the performance or other relevant requirements of the procurement; and

(7) Any arbitrary action in the procurement process.

(c) The non-Federal entity must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic

preference. Nothing in this section preempts state licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

(d) The non-Federal entity must have written procedures for procurement transactions. These procedures must ensure that all solicitations:

(1) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a “brand name or equivalent” description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and

(2) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

(e) The non-Federal entity must ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, the non-Federal entity must not preclude potential bidders from qualifying during the solicitation period.

(f) Noncompetitive procurements can only be awarded in accordance with §200.320(c).

§200.320 Methods of procurement to be followed.

The non-Federal entity must have and use documented procurement procedures, consistent with the standards of this section and §§200.317, 200.318, and 200.319 for any of the following methods of procurement used for the acquisition of property or services required under a Federal award or sub-award.

(a) *Informal procurement methods.* When the value of the procurement for property or services under a Federal award does not exceed the *simplified acquisition threshold (SAT)*, as defined in §200.1, or a lower threshold established by a non-Federal entity, formal procurement methods are not required. The non-Federal entity may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the SAT include:

(1) *Micro-purchases—(i) Distribution.* The acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (See the definition of *micro-purchase* in §200.1). To the maximum extent practicable, the non-Federal entity should distribute micro-purchases equitably among qualified suppliers.

(ii) *Micro-purchase awards.* Micro-purchases may be awarded without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents it files accordingly. Purchase cards can be used for micro-purchases if procedures are documented and approved by the non-Federal entity.

(iii) *Micro-purchase thresholds.* The non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures. The micro-purchase threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations. Non-Federal entities may establish a threshold higher than the Federal threshold established in the Federal Acquisition Regulations (FAR) in accordance with paragraphs (a)(1)(iv) and (v) of this section.

(iv) *Non-Federal entity increase to the micro-purchase threshold up to \$50,000.* Non-Federal entities may establish a threshold higher than the micro-purchase threshold identified in the FAR in accordance with the requirements of this section. The non-Federal entity may self-certify a threshold up to \$50,000 on an annual basis and must maintain documentation to be made available to the Federal awarding agency and auditors in accordance with §200.334. The self-certification must include a justification, clear identification of the threshold, and supporting documentation of any of the following:

(A) A qualification as a low-risk auditee, in accordance with the criteria in §200.520 for the most recent audit;

(B) An annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or,

(C) For public institutions, a higher threshold consistent with State law.

(v) *Non-Federal entity increase to the micro-purchase threshold over \$50,000.* Micro-purchase thresholds higher than \$50,000 must be approved by the cognizant agency for indirect costs. The non-federal entity must submit a request with the requirements included in paragraph (a)(1)(iv) of this section. The increased threshold is valid until there is a change in status in which the justification was approved.

(2) *Small purchases—(i) Small purchase procedures.* The acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources as determined appropriate by the non-Federal entity.

(ii) *Simplified acquisition thresholds.* The non-Federal entity is responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk and its documented procurement procedures which must not exceed the threshold established in the FAR. When applicable, a lower simplified acquisition threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations.

(b) *Formal procurement methods.* When the value of the procurement for property or services under a Federal financial assistance award exceeds the SAT, or a lower threshold established by a non-Federal entity, formal procurement methods are required. Formal procurement methods require following documented

procedures. Formal procurement methods also require public advertising unless a non-competitive procurement can be used in accordance with §200.319 or paragraph (c) of this section. The following formal methods of procurement are used for procurement of property or services above the simplified acquisition threshold or a value below the simplified acquisition threshold the non-Federal entity determines to be appropriate:

(1) *Sealed bids.* A procurement method in which bids are publicly solicited and a firm fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bids method is the preferred method for procuring construction, if the conditions.

(i) In order for sealed bidding to be feasible, the following conditions should be present:

(A) A complete, adequate, and realistic specification or purchase description is available;

(B) Two or more responsible bidders are willing and able to compete effectively for the business; and

(C) The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

(ii) If sealed bids are used, the following requirements apply:

(A) Bids must be solicited from an adequate number of qualified sources, providing them sufficient response time prior to the date set for opening the bids, for local, and tribal governments, the invitation for bids must be publicly advertised;

(B) The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;

(C) All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;

(D) A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and

(E) Any or all bids may be rejected if there is a sound documented reason.

(2) *Proposals.* A procurement method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids. They are awarded in accordance with the following requirements:

(i) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Proposals must be solicited from an adequate number of qualified offerors. Any response to publicized requests for proposals must be considered to the maximum extent practical;

(ii) The non-Federal entity must have a written method for conducting technical evaluations of the proposals received and making selections;

(iii) Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the non-Federal entity, with price and other factors considered; and

(iv) The non-Federal entity may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby offeror's qualifications are evaluated and the most qualified offeror is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms that are a potential source to perform the proposed effort.

(c) *Noncompetitive procurement.* There are specific circumstances in which noncompetitive procurement can be used. Noncompetitive procurement can only be awarded if one or more of the following circumstances apply:

(1) The acquisition of property or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (see paragraph (a)(1) of this section);

(2) The item is available only from a single source;

(3) The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation;

(4) The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; or

(5) After solicitation of a number of sources, competition is determined inadequate.

§200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

(1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;

(2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;

(3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;

(4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;

(5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and

(6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (b)(1) through (5) of this section.

§200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

§200.323 Procurement of recovered materials.

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

§200.324 Contract cost and price.

(a) The non-Federal entity must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals.

(b) The non-Federal entity must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

(c) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the non-Federal entity under subpart E of this part. The non-Federal entity may reference its own cost principles that comply with the Federal cost principles.

(d) The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

§200.325 Federal awarding agency or pass-through entity review.

(a) The non-Federal entity must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition. This review generally will take place prior to the time the specification is incorporated into a solicitation document. However, if the non-Federal entity desires to have the review accomplished after a solicitation has been developed, the Federal awarding agency or pass-through entity may still review the specifications, with such review usually limited to the technical aspects of the proposed purchase.

(b) The non-Federal entity must make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:

(1) The non-Federal entity's procurement procedures or operation fails to comply with the procurement standards in this part;

(2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;

(3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;

(4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or

(5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.

(c) The non-Federal entity is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this part.

(1) The non-Federal entity may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third-party contracts are awarded on a regular basis;

(2) The non-Federal entity may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from the non-Federal entity that it is complying with these standards. The non-Federal entity must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

§200.326 Bonding requirements.

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows:

(a) A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.

(b) A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's requirements under such contract.

(c) A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

§200.327 Contract provisions.

The non-Federal entity's contracts must contain the applicable provisions described in Appendix II to this part.

Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by [41 U.S.C. 1908](#), must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under [41 CFR Part 60](#), all contracts that meet the definition of "federally assisted construction contract" in [41 CFR Part 60-1.3](#) must include the equal opportunity clause provided under [41 CFR 60-1.4\(b\)](#), in accordance with [Executive Order 11246](#), "Equal Employment Opportunity" ([30 FR 12319](#), 12935, [3 CFR Part, 1964-1965 Comp.](#), p. 339), as amended by [Executive Order 11375](#), "Amending [Executive Order 11246](#) Relating to Equal Employment Opportunity," and implementing regulations at [41 CFR part 60](#), "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) [Davis-Bacon Act](#), as amended ([40 U.S.C. 3141-3148](#)). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the [Davis-Bacon Act](#) ([40 U.S.C. 3141-3144](#), and [3146-3148](#)) as supplemented by Department of Labor regulations ([29 CFR Part 5](#), "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act ([40 U.S.C. 3145](#)), as supplemented by Department of Labor regulations ([29 CFR Part 3](#), "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) [Contract Work Hours and Safety Standards Act](#) (40 U.S.C. [3701-3708](#)). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with [40 U.S.C. 3702](#) and [3704](#), as supplemented by Department of Labor regulations ([29 CFR Part 5](#)). Under [40 U.S.C. 3702](#) of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of [40 U.S.C. 3704](#) are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under [37 CFR § 401.2](#) (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of [37 CFR Part 401](#), “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) [Clean Air Act](#) (42 U.S.C. [7401-7671q](#).) and the [Federal Water Pollution Control Act](#) (33 U.S.C. [1251-1387](#)), as amended - Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the [Clean Air Act](#) (42 U.S.C. [7401-7671q](#)) and the [Federal Water Pollution Control Act](#) as amended (33 U.S.C. [1251-1387](#)). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see [2 CFR 180.220](#)) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at [2 CFR 180](#) that implement Executive Orders 12549 ([3 CFR part 1986](#) Comp., p. 189) and 12689 ([3 CFR part 1989](#) Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than [Executive Order 12549](#).

(I) Byrd Anti-Lobbying Amendment ([31 U.S.C. 1352](#)) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by [31 U.S.C. 1352](#). Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See [§ 200.323](#)*

(K) See [§ 200.216](#)**

(L) See [§ 200.322](#)***

***§ 200.323 Procurement of recovered materials.**

A [non-Federal entity](#) that is a [state](#) agency or agency of a political subdivision of a [state](#) and its [contractors](#) must comply with section 6002 of the [Solid Waste Disposal Act](#), as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at [40 CFR part 247](#) that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

****§ 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.**

(a) [Recipients](#) and sub [recipients](#) are prohibited from obligating or expending [loan](#) or grant funds to:

(1) Procure or obtain;

(2) Extend or renew a [contract](#) to procure or obtain; or

(3) Enter into a [contract](#) (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in [Public Law 115-232](#), section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any [subsidiary](#) or affiliate of such entities).

(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any [subsidiary](#) or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under [Public Law 115-232](#), section 889, subsection (f), paragraph (1), heads of executive agencies administering [loan](#), grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See [Public Law 115-232](#), section 889 for additional information.

(d) See also [§ 200.471](#).

*****§ 200.322 Domestic preferences for procurements.**

(a) As appropriate and to the extent consistent with law, the [non-Federal entity](#) should, to the greatest extent practicable under a [Federal award](#), provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United [States](#) (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all [subawards](#) including all [contracts](#) and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

These Policies and Procedures are passed and approved through the Town of Indian Lake through the Town Council on August 19, 2024.

Mayor James Chambers, Town of Indian Lake